

Great Ouseburn Parish Council

Minutes of the Annual Meeting of the Parish Council held on Wednesday 23rd May 2012
at 7.45 p.m. in the Village Hall, Great Ouseburn.

Present: Mr K Scott (Chairman), Mr B Robinson (Vice Chair), Mrs J Burton, Mrs M Grant, Mr M Rampling and Mrs C Smales.

In Attendance: Mrs L Evely (Clerk).

Also present was Cllr C Lewis (Harrogate Borough Council) and five members of the public.

- 2012.14. **Election of Chairman to serve for the year 2011/2012.** Cllr Scott was re-elected.
- 2012.15. **Election of Vice-Chairman to serve for the year 2011/2012.** Cllr Robinson was re-elected.
- 2012.16. **Apologies for absence** were accepted from Cllr Graham Potter and Cllr John Savage (NYCC).
- 2012.17. **Appointment of Representatives to Outside Bodies.** Representatives were appointed to serve on the following bodies for the year 2012/2013:
- 2012.17.1. Village Hall Committee – Cllr J Burton.
 - 2012.17.2. Police Liaison Group – Cllr G Potter nominated
 - 2012.17.3. Yore Vision – Cllr K Scott.
 - 2012.17.4. First Responder Scheme – Cllr K Scott / Cllr G Potter
- 2012.18. **To appoint Committees.** Consideration was given to creating committees of the Parish Council and it was agreed that no committees were required
- 2012.19. **Annual Subscriptions.** Membership of the following organisations was approved for the year 2012/2013:
- 2012.19.1. Yorkshire Local Councils Associations - £201 (already approved, minute ref 2011.207.7)
 - 2012.19.2. York and North Yorkshire PFA - £12.50 last year)
 - 2012.19.3. Rural Action Yorkshire (was Yorkshire Rural Community Council) - £35 last year
 - 2012.19.4. Campaign to Protect Rural England (CPRE) - £29 last year
- 2012.20. **Internal Auditor.** The appointment of Mr James Mackman as internal auditor was confirmed for the year ended 31st March 2012.
- 2012.21. **Statement of accounts.** The accounts and statement of balances for the year ended 31st March 2012 were confirmed and adopted, including the letter to the internal auditor regarding the review of effectiveness of the audit. The accounting statements and annual governance statements on the Annual Return to be sent to the external auditors were approved.
- 2012.22. **Date and Time of next meeting.** It was noted that the next Annual Meeting of the Parish Council will be on Wednesday 15th May 2013.

There being no further business, the meeting closed at 7.55 p.m.

Minutes of a meeting of the Parish Council held on Wednesday 23rd May 2012
at 7.30 p.m. in the Club Room, Village Hall, Great Ouseburn.

Present: **Present:** Mr K Scott (Chairman), Mr B Robinson (Vice Chair), Mrs J Burton, Mrs M Grant, Mr M Rampling and Mrs C Smales.

In Attendance: Mrs L Evely (Clerk).

Also present was Cllr C Lewis (Harrogate Borough Council) and five members of the public.

2012.023 **Apologies for absence** were accepted from Cllr G Potter

2012.024 **Declarations of Interest.** All Parish Councillors, as Trustees of the Village Hall, declared a personal interest in the Village Hall.

2012.025 **Minutes of the previous meeting** held on Wednesday 18th April 2012 having been previously circulated were approved and signed by the Chairman as a true and correct record.

2012.026 **Public Participation.** Cllr Lewis has had a request from a member of the parish to see if it is possible to provide a bus shelter opposite the entrance to the Bungalows at Branton. Cllr Scott stated that at present the Parish Council do not have enough funds due to the cost being approx. £4500. Cllr Lewis will initiate a letter to the Council and try to find a pot of money to provide this and report back to the parish council.

Cllr Lewis is going to contact Area 6 Highways and find out when the footpath on The Avenue, Branton is due to be resurfaced as now overdue from February. The clerk is to e-mail the last request from Cllr Leather to Cllr Lewis.

Cllr Lewis re: Affordable Housing Development Site at Branton: Planners are currently looking at all sites before the Committee meeting which is due in July. Then a public consultation will be held. The clerk is to update Cllr Lewis with the Parish Councils comments to the initial consultation via e-mail. Cllr Scott to have a site meeting with Cllr Lewis.

Cllr Lewis re: Recycling – Whixley and Green Hammerton are the first stage of the new recycling regime commencing the first week in July. Great Ouseburn will possibly now be starting the beginning of next year after the trial run of the above villages.

Mr White raised a query regarding the allotments contract with regards to the section referring to the Welfare Act of Animals. Cllr Scott read out the legislation on the proposed new contracts and informed this is not coming into force until the new contracts are issued the next financial year when the Allotment rent is due for renewal.

Mr Sharp raised concerns over the volume of recent fireworks that took place for a Wedding at the Village Hall. All present agreed that these fireworks were louder than regular fireworks and were not acceptable. The Village Hall and Parish Council were not informed that fireworks were going to take place. Cllr Burton, also the clerk to the Village Hall committee is raising this issue at their next meeting. The Village Hall Committee will assess the Village Hall letting agreement terms and conditions. When anyone wishes to have a firework display on the Playing field the normal practice is for:- The event organiser to request Parish Council permission and to advertise the event on the village noticeboards and window of post office, stating the date and time when the fireworks will take place.

Mr Sharp commented on the parish council website regarding the village communications. It was suggested that the Parish Council may benefit to have a link to facebook and twitter on the Parish website and kindly offered to help with the on-line communications and the website.

Mr Dwight of Ouseburn Football Club asked if the bond for last season could roll over for this year as they maintained the pitch at the end of last season and also paid £163 for light bulbs. It was agreed the Parish Council would pay for the lighting and roll the bond over for this next season.

2012.027 **Progress Reports.**

2012.27.1. Freelanding/Breathing Places project (minute 2011.110.1 refers) The agreement has been sent by Harrogate Borough Council Legal department at the beginning of May to Aldwark Manor for signing once again. The clerk is e-mail to see if collection of the agreement from the Hotel can take place to expedite the process and take to be signed by the Anglers. Failing that to see if a meeting can take place where all can be present to sign the agreements accordingly.

Cllr Potter kindly cut around the benches and topped the grass at the Freelanding.

2012.27.2. Allerton Waste Recovery Park (minute 2011.110.2 refers). Planning application NY/2011/0328/ENV. No further news to date.

2012.27.3. Highways issues.

The Council has informed the clerk it is not possible to provide an extra 3 dog waste/general waste bins due to not having the resources for extra collections to the existing schedule.

The clerk is to contact NYCC to see if the parcel of land o/s Mulberry Cottage on the junction of Carr Side Lane and Branton Lane can be registered as Village Green. An affidavit is required of 5 people to say played on this land.

2012.27.4. Proposed Article 4 Directive, Conservation Area (minute 2011.110.6 refers). Cllr Lewis to contact Naomi Kempton at HBC Conservation Department regarding the parish council getting further clarification on what exactly the 'Street Scene' incorporates and how far it should go..

2012.028 Planning decisions notified by Harrogate Borough Council. None

To note any decisions received after publication of this agenda and prior to the meeting: None

2012.029 Planning applications. None to date.

2012.29.1. To consider any planning applications received after publication of this agenda and prior to the meeting: None

2012.030 Questions from Councillors: None

2012.031 Statement of accounts for the period 18th April 2012 – 23rd May 2012 The statement of accounts for the current year was considered and the following payments approved (copy appended to the minutes).

P3/12	HMRC/LE Clerks tax for 2012/13	308.60
P4/12	YLCA Membership 2012/13	201.00
P5/12	ICO Data protection renewal	35.00

It was agreed to transfer funds back from the current account that were borrowed from the Reserves account. Plus also have reserves for Tree Management £750, Pond Management £600, Freelanding £400, Playground Management Reserve £300.

2012.032 Correspondence received.

2012.32.1. Plaque for playground equipment to show appreciation to 'Ouseburn Youth Forum, Beer Festival and Paul & Liz Jackson of the Crown Pub: Plaques have been agreed to be purchased.

2012.32.2. Harrogate Borough Council – Commuted Sums: Clerk to e-mail Cllr Scott Printouts of the commuted sums. Clerk to ask Sean Wright of HBC if we can claim the 'amenity green spaces' (Ouseburn Grass Verges) according to the minutes in September 2011 it was agreed to claim but the parish council have not received the funds. Cllr Lewis requested to be copied in on future e-mails for commuted sums.

2012.32.3. CPRE: Visit to Stockbridge Technology Centre, Cawood: No Interest.

2012.32.4. E-mail from Charles Smith regarding the wire fence between the cricket field and children's play area. This is to also go onto the next agenda. In the meantime Cllr Scott will look into the signs on the play area and monitor the risks.

2012.32.5. Parish Council to nominate a representative for the Village Hall Committee for 2012/13.: Cllr Burton
Correspondence received after publication of this agenda and prior to the meeting.

2012.32.6. Football Goals: One goal post has been bent by the grass roller and the mobile goals are heavily damaged. Cllr Rampling and Cllr Robinson to assess the damage. This item to be carried forward and put on the next agenda.

2012.033 Reports from representatives.

2012.33.1. **Village Hall Committee.** : All developments are on hold until further fund raising. Following events:

Jubilee event up and coming

Wine Tasting – call my bluff to be held on the 22nd June 2012.

Screening the Olympics as 8 children from the village will be present in the parade.

Quiz in October

2012.33.2. **Police Liaison Group.** AGM e-mailed to all parish councillors.

2012.33.3. **Yore Vision.** AGM to be held on the 17th July 2012 at the Crown Swale Way and Yordale Way website: www.boroughbridgewalks.org.uk

2012.33.4. **First Responder Scheme.** Cllr Scott is the only First Responder at present. More volunteers are required. If anyone is interested please contact the parish council for information.

2012.034 **Matters for inclusion on the next Agenda.**

2012.34.1. E-mail from Charles Smith regarding the wire fence between the cricket field and children's play area.

2012.34.2. Football Goals: One goal has been bent by the grass roller and the 2 mobile goals are damaged.

2012.34.3. Grass Crete at the Village Hall

2012.035 **Date and Time of next meeting.** It was confirmed that the next meeting of the Council would be held on Wednesday 20th June 2012 at 7.30pm.

There being no further business, the meeting closed at 10.00 p.m.