

Great Ouseburn Parish Council

Minutes of the Annual Meeting of the Parish Council held on Wednesday 18th May 2016
at 7.45 p.m. in the Jeff Gill Room at the Village Hall, Great Ouseburn.

Present: Mr K Scott (Chairman), Mr B Robinson (Vice Chair), Mr G Potter and Mrs R Kay

In Attendance: Mrs L Evely (Clerk).

Also present was one member of the public.

- 2016.015. **Election of Chairman to serve for the year 2016/2017.** Cllr Scott was re-elected. Cllr Potter proposed and seconded by Cllr Kay.
- 2016.016. **Election of Vice-Chairman to serve for the year 2016/2017.** Cllr Robinson was re-elected. Cllr Scott proposed and seconded by Cllr Potter.
- 2016.017. **Apologies for absence** Cllr S Wilkinson and Cllr A Teague (Harrogate Borough Council).
- 2016.018. **Appointment of Representatives to Outside Bodies.** Representatives were appointed to serve on the following bodies for the year 2016/2017:
- 2016.18.1. Village Hall Committee – Cllr S Wilkinson
 - 2016.18.2. Police Liaison Group – Cllr G Potter
 - 2016.18.3. Yore Vision – Cllr K Scott
- 2016.019. **To appoint Committees.** nil
- 2016.020. **Annual Subscriptions.** Membership of the following organisations was approved for the year 2016/2017:
- 2016.20.1. Yorkshire Local Councils Associations - £196: all present agreed to renew
 - 2016.20.2. York and North Yorkshire PFA - £12.50 last year: all present agreed to renew
 - 2016.20.3. Rural Action Yorkshire - £35: all present agreed to renew
 - 2016.20.4. Campaign to Protect Rural England (CPRE) - £36 last year: all present agreed to renew
 - 2016.20.5. Any other organisation not listed above. nil
- 2016.021. **Internal Auditor.** To confirm the appointment of Mr James Mackman as internal auditor for the year ended 31st March 2016: £80: all present agreed to renew
- 2016.022. **Statement of accounts.** To confirm and adopt the accounts and statement of balances for the year ended 31st March 2016, including the letter to the internal auditor regarding the review of effectiveness of the audit. To approve the accounting statements and annual governance statements on the Annual Return to be sent to the external auditors: all present agreed. The Chairman and Clerk to the Parish Council Signed and dated the appropriate forms.
- 2016.023. **Date and Time of next meeting.** To note that the next Annual Meeting of the Parish Council will be on Wednesday 17th May 2017.

There being no further business, the meeting closed at 8 p.m.

AGENDA

- 2016.024 **Apologies for absence:** Cllr S Wilkinson
- 2016.025 **Declarations of Interest.** All Parish Councillors are Trustees of the Village Hall and declare their personal interests in the Village Hall. Members to indicate whether they will be declaring any other interests under the Code of Conduct.
- 2016.026 **Minutes of the previous meeting.** To confirm the minutes of the meeting held on Wednesday 20th April 2016: All agreed as a true and accurate record. The minutes were signed and dated by the Chairman.
- 2016.027 **Public Participation.** Any member of the public present at the meeting may make representations, answer questions or give evidence in relation to the business to be transacted. Members of the council who have a prejudicial interest in relation to any item of business to be transacted may also speak in relation to that matter. *Please note that the Chairman will control this session and will exercise his discretion as to the amount of time allowed for public participation. No decisions are made at this part of the meeting – this will be done by the Council having heard and noted the representations made: nil*
- 2016.028 **Progress Reports.** To receive progress reports as follows:
- 2016.28.1 LDP Affordable Housing Site, Branton (minute 2012.074 refers): no news.
- 2016.28.2 The Free Landing (update for the pontoon works) – to discuss the picnic bench which has been stolen: The clerk is to report this to the police.
- Cllr Potter has spoken to Mrs Lund about the gangway and the bank works which have taken place. Mrs Lund confirmed she was happy with the works carried out.
- 2016.28.3 Highways issues –
- a) Highways defect update e-mail dated 22.04.16: Various potholes have been marked up by highways to make good.
- The police e-mail dated the 22.04.16 was read out by the Chairman. It was requested for the clerk to write to Linton-on-Ouse to circulate to members of staff to take care when driving through the village especially during rush hours and not to speed.
- b) Mr Heatley's e-mail dated 11.05.16 re: parking outside New Forge House: The Councillors asked the clerk to inform police of other infringements and request that they visit the village to assess the on-going parking problems.
- c) Miss Sarah Bailes letter dated 16th May 2016: The clerk is to respond by letter informing the resident that she has been misinformed and has not been named in any records of the Council and a letter has not been compiled and if any further queries to contact the clerk again.
- 2016.28.4 Tree Management: no news
- 2016.28.5 Commuted Sums: Cllr Teague is awaiting a response from HBC regarding the commuted sums for New Forge House he believes the paperwork is now being processed and £3171 will be put towards 'Open Spaces'.
- Cllr Teague is chasing planning on the Rosehill development.
- 2016.28.6 Fishpond conservation area: The area is looking well and maintained. The clerk replied to an e-mail from the Consultants requesting a point of contact and bank details. It was agreed the Chairman would be the point of contact.
- 2016.28.7 Allotments: Levelling and grass works are still to take place on the empty plots.
- 2016.28.8 Children's Play Area: To discuss the Dog Warden HBC, Dog Fouling Order/Dogs on a lead on the playing field: Cllr Potter going to look at prices for new signs to keep Dogs on leads for the playing field.

Mark Lee Head of Dog Wardens HBC said the Designation Orders no longer exist for this situation. The Parish Council are allowed to put up their own notices/signs for Dogs on Leads etc and would have to enforce privately.

Cllr Scott said to contact RAY for advice on the enforcement side – Dog Control Orders (2006)

2016.28.9 Green Spaces Consultation: Should receive decisions in June.

2016.28.10 Allerton Waste Recovery Park: no news

2016.28.11 The Crown Inn: no news

2016.28.12 Two Ridings Community Foundation Grants: The consultants are submitting an application.

2016.28.13 Possible development of land to houses and new Public House at Branton Green: Decision pending.

2016. 029 Planning decisions notified by Harrogate Borough Council.

To note any decisions received after publication of this agenda and prior to the meeting:

2016.029.01 Mr M Gath Rosecroft, Main Street, Great Ouseburn, North Yorkshire YO26 9RG 6.80.88.A.FUL 15/02061/FUL Erection of detached dwelling with associated landscaping and parking and demolition of outbuildings: REFUSED

2016.029.02 Mr M Gath Rosecroft, Main Street, Great Ouseburn, North Yorkshire YO26 9RG 6.80.88.B.LB 15/02062/LB Listed building application for erection of detached dwelling with associated landscaping and parking and demolition of outbuildings and refurbishment works to retained outbuildings: REFUSED

2016. 030 Planning applications

2016.030.01 Rosecroft, Main Street, Great Ouseburn, North Yorkshire YO26 9RG 6.80.88.A.FUL 15/02061/FUL Erection of detached dwelling with associated landscaping and parking and demolition of outbuildings – The application is to be considered at the Planning Committee meeting on the 12 May 2016 at the Council Chamber, Council Offices, Crescent Gardens, Harrogate. The meeting starts at 2.00pm.

2016.030.02 Rosecroft, Main Street, Great Ouseburn, North Yorkshire YO26 9RG 6.80.88.B.LB 15/02062/LB Listed building application for erection of detached dwelling with associated landscaping and parking; demolition of outbuildings; and refurbishment works to retained outbuildings – The application is to be considered at the Planning Committee meeting on the 12 May 2016 at the Council Chamber, Council Offices, Crescent Gardens, Harrogate. The meeting starts at 2.00pm.

Cllr Scott requested Cllr Teague of HBC to ask HBC why the Parish Council were not consulted on the revised scheme and to report back.

To consider any planning applications received after publication of this agenda and prior to the meeting: none to date.

Items received after publication of this agenda and prior to the meeting:

2016. 031 YLCA – Harrogate Branch Annual Meeting of the YLCA to be held on Monday 6th June 2016 at 7.00pm – Questions from Councillors to be received by the 27 May 2016: no questions.

2016. 032 Gareth Dixon, The Conservation Volunteers e-mail dated 09.05.16: The Councillors are interested in arranging a meeting with regard to hedge work at the freelanding and allotment work. The clerk to contact.

2016. 033 Harrogate Borough Council – Localism Act 2011 – Registration of Interests May 2016: Councillors to complete forms and return to the parish clerk to hold a copy on file. Deadline for submission to Harrogate Borough Council is the 8th June 2016: The clerk distributed the paperwork for the Councillors to complete.

2016. 034 **Questions from Councillors.** To consider questions from Councillors: nil

2016. 035 **Statement of accounts for the period 1st April 2016 – 31st March 2017.** To consider the statement of accounts for the current year and approve payments therein: all present agreed as a true and correct record.

P3/16	Mr & Mrs Mitchell (Allotment refund)	£20.50
P4/16	Cllr Potter (Grass Cutter & Grass Cutting fuel)	£2095.16

Current account balance @ 14.04.16:	4,520.81
Deposit account balance @ 29.04.16:	1,410.67
Reserves account balance 14.02.16:	2,094.18
Less unrepresented cheques/transfer:	2,311.66
Add unbanked receipts/transfers:	9,703.72
Total:	15,417.72

2016.35.01 The Councillors are to discuss if they wish to purchase a lock for the pontoons: Cllr Scott is to contact the British Waterways to see if they can supply the lock.

Items received after publication of this agenda and prior to the meeting:

2016.35.02 Graham Potter Groundworks fuel £102.91: all present agreed to pay

2016. 036 **General Circulation Correspondence received – for information only.** This was noted and passed for circulation by the clerk

2016. 037 **Reports from representatives.** To receive reports from the Council's representatives on the following organisations:

2016.37.01 **Village Hall Committee:** Broken window getting replaced put on the next agenda to approve a donation to the Village Hall towards the cost.

2016.37.02 **Police Liaison Group:** no news

2016.37.03 **Yore Vision:** Cllr Scott did the Bronte Trail and enjoyed it.

2016. 038 **Matters for inclusion on the next Agenda:** Donations – Air Ambulance and GOVH, Co-Opt Electees

2016. 039 **Date and Time of next meeting.** To confirm that the next meeting of the Council will be held on Wednesday 15th June 2016 at 7.30 p.m. in the Jeff Gill Room at the Village Hall, Great Ouseburn.

With there being no further business the meeting closed at 9.45pm